



WASEDA UNIVERSITY

Student Exchange Program Information Sheet for the academic year 2015/2016

Contact Information

University Website	http://www.waseda.jp/top/index-e.html
Student Exchange Program Website	http://www.waseda.jp/cie/select/step01.html
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Academic Calendar (2015-2016)

1st Semester (2015 Spring Semester)	Orientation date:	In late March
	Classes begin:	In early April
	Semester ends:	In early August
	Summer break:	From early August to late September
2nd Semester (2015 Fall semester)	Orientation date:	In early September
	Classes begin:	In late September
	Winter break:	From late December to early January
	Semester ends:	In early February
	Spring break:	From early February to late March

Admission (2015-2016)

Number of Students we would accept from your university	Please refer to the official announcement.
Application materials	Please visit our webpage to download application forms and a list of required documents. http://www.waseda.jp/cie/select/step01.html
How to apply for the program.	Please send us all application documents by a Courier Service Company We do not accept photocopies, Fax or electronic files by e-mail applications.
Application deadline for admission	Spring Semester Deadline: From November 1 to November 20, 2014
	Fall Semester Deadline : From February 1 to March 1, 2015
Anticipated dates for notification of admissions.	Spring Admission: Around the end of January
	Fall Admission : Around the beginning of June

The Course Lists / The Instruction of Language/ Requirements/ Restriction

Undergraduate Schools	Program	Requirement		Other Requirement	Admission		Semester Only	Campus
		GPA	Language Test		Apr.	Sep.		
Political Science and Economics	J	-	JLPT(N1)	-	○	○	○	Waseda
	E	-	TOEFL iBT(80) or IELTS(6.0)	-	○	○	○	
Law	J	-	JLPT(N1)	-	○		○*1	
Education	J	-	JLPT(N1)	-	○			
Commerce	J	-	JLPT(N1)	-	○	○	○	
	E	-	TOEFL iBT(61), IELTS(5.5) or TOEIC(620)	Since there are limited numbers of courses conducted in English, making inquiries is required prior to the application.	○	○	○	
Social Sciences	J	3.0	JLPT(N1)	-	○	○	○	
	E	3.0	TOEFL iBT(80) or IELTS(6.0)	-		○	○	
School of International Liberal Studies	E	3.0	TOEFL iBT(80) or IELTS(6.0)	At the point of application, students must have completed at last one semester at their home institution. In the case of college transfer, study period before transfer is not be counted. We may require additional documents in order to make fair judgment on admission.	○*2	○	○	
Culture, Media and Society	J	-	JLPT(N1)	-	○	○	○	Toyama
Humanities and Social Sciences	J	-	JLPT(N1)	-	○	○	○	
Fundamental Science and Engineering Creative Science and Engineering Advanced Science and Engineering	J	3.0	JLPT(N1)	Major Field at Waseda must be the same as at students' home university. At the time of entrance, a student must be a 3rd year(Junior) student or higher at his/her home university. Graduation thesis, any courses related to graduation work, laboratory and experiments courses are not available.	○	○	○	Nishi-Waseda
	E		TOEFL iBT(80) or IELTS(6.0)		○	○	○	
Human Sciences	J	-	JLPT(N1)	-	○			Tokorozawa
Sport Sciences	J	-	JLPT(N1)	-	○			

Graduate Schools List	Program	Requirement		Other Requirements	Admission		Semester Only	Campus
		GPA	Language Test		Apr.	Sep.		
Political Science	J	-	JLPT(N1)	-	○	○	○	Waseda
	E	-	TOEFL iBT(80) or IELTS(6.0)	-	○	○	○	
Economics	J	-	JLPT(N1)	-	○	○	○	
	E	-	TOEFL iBT(80) or IELTS(6.0)	-	○	○	○	
Law	J	-	JLPT(N1)	-	○	○	○	
Education	J	-	JLPT(N1)	-	○			
Commerce	J	-	JLPT(N1)	-	○	○	○	
Social Sciences	J	-	JLPT(N1) or above score 80 of JLPT(N1)	For doctoral applicants, the supervising professor must approve the applicant's language level (test scores are not required).	○	○	○	
International Culture and Communication Studies	E	-	TOEFL iBT(86), IELTS(6.5) or TOEIC 780	-	○	○	○	
Letters, Arts and Sciences	J	-	JLPT(N1)	-	○	○	○	Toyama
Fundamental Science and Engineering Creative Science and Engineering Advanced Science and Engineering	J	-	JLPT(N1)	-	○	○	○	Nishi-Waseda
	E	-	TOEFL iBT(80) or IELTS(6.0)	-	○	○	○	
Human Sciences	J	-	JLPT(N1)	-	○			Tokorozawa
Sport Sciences	J	-	JLPT(N1)	-	○			

Professional Graduate Schools List	Program	Requirement		Other Requirements	Admission		Semester Only	Campus
		GPA	Language Test		Apr.	Sep.		
Waseda Business School (at the Graduate School of Commerce)	J	-	JLPT(N1)	At least 3 year work experience which must be related with the applicant's study	○	○	○	Waseda
	E	-	TOEFL iBT(92) or IELTS(6.5)		○	○	○	
Accountancy	J	-	JLPT(N1)	-	○	○	○	
Teacher Education	J	-	JLPT(N1)	-	○		○*3	

Independent Graduate Schools	Program	Requirement		Other Requirements	Admission		Semester Only	Campus
		GPA	Language Test		Apr.	Sep.		
Asia-pacific Studies(GSAPS)	J	-	JLPT(N1)	-	○	○	○	Waseda
	E	-	TOEFL iBT(92) or IELTS(6.5)	-	○	○	○	
Japanese Applied Linguistics(GSJAL)	J	-	JLPT(N1)	-	○	○	○	
Information, Production and System(IPS)	J	-	JLPT(N1)	-	○	○	○	Kita-Kyushu
	E	-	TOEFL iBT(80) or IELTS(6.0)	-	○	○	○	
Environment and Energy Engineering	J	-	JLPT(N1)	-	○	○	○	Honjo, Waseda, Nishi-Waseda

Educational & Affiliated Institute	Program	Requirement		Other Requirements	Admission		Semester Only	Campus
		GPA	Language Test		Apr.	Sep.		
Center for Japanese Language	J	-	-	-	○	○	○	Waseda

* J = Japanese / E = English

*1*3 One semester enrollment is only acceptable in April admission

*2 Only one semester enrollment is offered in April admission

Academic Information

Is course information available online?	Information on the courses available at English: https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en
Course registration period and procedures	At the beginning of the semester (no pre-arrival registration is available)
Number of course per week per course	Depend on the school
Required number of courses	Depend on the school
Minimum and maximum number of credits to be taken each semester.	Depend on the program
Examination dates	It varies but normally begin in mid-July for Spring Semester and mid-January for Fall semester.
Credit/ Grading System	Depend on the program
Number of weeks of study	Usually 15 weeks
Language support/ academic advisor	We have the International Community Center and they provide language exchange programs to support Japanese language. SILS program provides the academic advisor to assist in choosing courses.
Will official transcript automatically be sent to our institute upon completion of	Yes, students can also order extra transcripts (they need to pay fees for them).
Official transcript delivery	Late March for Spring semester Early October for Fall semester

Scholarship availability for exchange students

MEXT (JLP only)	http://www.waseda.jp/cie/exchange/ijlp/02_scholarship.html
JASSO	We don't require you to submit application form and we select the candidate internally. Final selection for JASSO will be made by JASSO organization. Acceptance information will be only informed to successful candidates.

***Scholarship information will be updated as soon as it becomes available.**

Accommodation

Is there a pick-up service provided upon arrival?	Yes, we provide free Limousine Bus Service between Narita Airport and a dormitory on recommended arrival date.
Recommended arrival date	We will announce the expected arrival date together with acceptance notification.
Housing options	University dormitories (Rooms are very limited.) Homestay Share house
Application procedures for housing	Dormitory application form will be sent together with acceptance notification.
When is the application deadline?	To be announced in Dormitory application form.
Is there a kitchen facility available in the student accommodations?	Yes
Are there any included services with accommodation? (e.g. Utilities, electricity, internet service, Air	Depends on the dormitories. http://www.waseda.jp/cie/dorm/index.html
Estimated fees be for a 10-month stay	Fees vary depend on the dormitories. Please refer to our website.
If accommodation on campus is not available, is there any assistance in finding private housing?	In case students choose to live in an apartment, they have to find one on their own through private house agent. http://www.waseda.jp/cie/dorm/index.html
Living expenses	Costs vary by individually. http://www.jasso.go.jp/study_j/documents/sgtj2014chap03_e.pdf

Visa related documents

Are exchange students requires to obtain a student VISA.	Yes
What are the procedures?	Please see the website below.
Are exchange students allow to work?	Yes, but you are required to obtain work-permit at the airport or the immigration office.
Certificate of Eligibility (COE) / VISA related documents	Graduate : http://www.waseda.jp/cie/exchange/graduate/03_download.html
	Undergraduate : http://www.waseda.jp/cie/exchange/undergraduate/03_download.html
	JLP : http://www.waseda.jp/cie/exchange/ijlp/03_download.html
	SILS : http://www.waseda.jp/cie/exchange/sils/03_download.html

Health & Medical Insurance

Are students covered by in-country insurance or program insurance in addition to our study abroad plan?	No, international students staying in Japan are required to enroll in the National Health Insurance Scheme (Kokumin Kenko Hoken). For more information, please see the website below. http://www.waseda.jp/cie/handbook/2014_pdf/p134-147.pdf
Are students required to buy our university insurance?	Not university's, but the students need to enroll in the National Health Insurance.
How much does it costs?	Around 1,200 JPY/ month, however it differs from the ward where your students live.
Is there a hospital staffed with English speaking or Western-trained physicians available to students in the program's city?	Yes, Please refer to the following information. National Center for Global Health and Medicine: +81-3-3202-7181/ http://www.ncgm.go.jp/eng/ Tokyo Metropolitan Medical Institution Information (Himawari): +81-3-5285-8181/ http://www.himawari.metro.tokyo.jp/qq/qq13enmnl.asp
Is there a student clinic available on the university campus?	Yes, phone number is +81-3-3202-0580. Please refer to the website for further information. http://www.waseda.jp/kenkou/center/HSC/english/index.html
Is there a suicide or sexual assault hotline available to students?	Yes, phone number is +81-3-3204-9068. Please refer to the website for further information. http://www.waseda.jp/stop/index-e.html
Vaccines required to enter Japan	No